SCRUM MEETING WEEK (5)

**:white_check_mark: Sprint planning checklist**

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| **Preparation** | **Meeting** | **Follow up** |
| ​​Refinement of Project resources from M2 Intro Sprint. | ​​ Refinement of the case diagram, decided on a project dataset. | ​​Finalize M2 Deliverables and project scope. |

** Sprint team members**

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| --- | --- |
| **Name** | **Role** |
| Sulman Ali | Team Leader |
| Maki Benedicto | Team Member |
| Oscar Chung | Team Member |
| Mikael Sundstrom | Scrum Master |
| Nabhat Tanabunsombat | Team Member |
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** Sprint planning meeting items**

**Previous sprint summary**

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| --- | --- |
| **Sprint theme** | ​​M2 Introduction |
| **Issues completed** | M2 UML Diagram, Project Descriptions, and GITHub Repository. |
| **Issues left** | None |
| **Team Capacity** | No issues hindering capacity. |
| **Summary** | ​​ Basic Outline of Project Descriptions, Repository Structure, and UML Diagram to outline the basic framework of the project. |

**Details Current sprint**

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| --- | --- |
| **Start date** | ​​ February 6th |
| **End date** | February 13th |
| **Sprint theme** | ​​ Refinement of UML USe Case Diagram, Project Dataset, Project Description |
| **Team capacity** | 100% |
| **Issues capacity** | 0% |
| **Individual capacity** | Nabhat Tanabunsombat – 100%  Maki Benedicto – 100%  Mikael Sundstrom – 100%  Sulman Ali – 100%  Oscar Chung – 100% |
| **Potential risks** | Use-Cases must be finalized in a manner that can be reflected in the project. |
| **Mitigations** | Must be as detailed and thorough as possible to set an apporiate framework. |

** Sprint planning resources**

* UML Diagram’s with Lucid Chart
* OneDrive Folder for Document Editing
* Canvas Notes